

Johnson County 4-H Youth Development Extension Agent



ABOUT THIS ROLE

Title

Extension Agent.

Primary responsibility

4-H Youth Development programming.

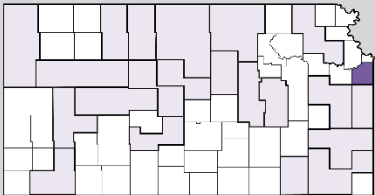
Application deadline

Tuesday, June 23, 2026.

Interviews will be held July 7, 2026.

Location

Office located in Olathe, KS.



Johnson County is home to over 623,000 residents across diverse urban and rural communities.

The Johnson County Extension team consists of eight agents and eleven staff, who collaborate to serve Johnson County's residents through research-based outreach and education.

The county's 4-H Youth Development program includes over 450 youth across 16 clubs and is supported by 170+ volunteers. There is additional reach through school enrichment and after-school programs. As a 4-H youth development agent, you will work with established 4-H clubs while expanding outreach to new audiences.

Lead dynamic youth and volunteer development extension programs in Johnson County, KS.

Apply online for [K-State Careers search #521655](#).

For more information visit extension.ksu.edu/about/careers.

POSITION DESCRIPTION AND RESPONSIBILITIES

Extension agents are professional educators, community connectors and innovators who serve as a link between Kansas State University and communities across Kansas. Agents are jointly responsible to the director of K-State Extension (represented by a designated administrator) and the local extension board.

- Lead the development, implementation, and evaluation of a comprehensive 4-H youth development program for school-aged youth in cooperation with local community members and extension colleagues. The primary focus of this position is youth development, along with adult volunteer development; youth education program development; membership growth and participation; and community partnership expansion. Programming will include but is not limited to: community club support, out-of-school programs, school enrichment, volunteer management, and outreach to create program opportunities with new and existing community partners.
- Supervise the Johnson County 4-H Youth Development team, which currently consists of a full-time 4-H office professional and two part-time program coordinators.
- Successful extension programs require agents to:
 - Identify local needs and emerging issues related to K-State Extension's five critical issues (water and natural resources; community vitality; health; developing tomorrow's leaders; and global food systems) by engaging with program development committees and other community organizations and professionals.
 - Design appropriate educational strategies to respond to emerging needs and engage clientele by aligning with the imperatives of the [K-State Next-Gen Strategic Plan](#). Strategies might include educational programming in a community-based setting; events and activities that provide experiential learning opportunities; use of innovative technologies; individual educational consultations; and group facilitation.
 - Collaborate with local partners to meet community and programmatic needs.
 - Recruit and manage volunteers to further the reach and impact of extension programming.
 - Develop and implement strategies to serve all community audiences.
 - Collect and communicate evidence of educational program impact.
 - Cultivate expertise in a subject matter competency area by engaging as a member of the Youth Development Program Focus Team.
- Pursue internal and external funding to support educational programming.
- Serve as a member of the Johnson County team, cooperating in the planning and delivery of county-wide programming and related events.

MINIMUM QUALIFICATIONS

Education and experience:

- Bachelor's degree.
- At least two years of supervisory experience.
- At least 12 credit hours of academic coursework or six months of professional experience related directly to the primary programming responsibilities (e.g., education, child development, volunteer management).
- Demonstrated academic and/or professional achievement (minimum cumulative GPA of 2.75 on a 4.0 scale or evidence of progressively responsible professional roles).
- Experience delivering information, training, or education to groups or individuals, either in person or through media.
- Leadership experience in both formal and informal roles.

Licenses and certifications:

- Must have access to a personal vehicle and the ability to obtain/maintain a valid driver's license.

Additional expectations:

- This role will require the ability to work with people from various backgrounds and a commitment to supporting and enhancing K-State's initiative for access and opportunity.
- Extension agents work a flexible schedule which will include nights, weekends, and overnight travel.

Sponsorship eligibility:

- Candidates must be legally authorized to work in the U.S. on an ongoing basis without sponsorship.

PREFERRED QUALIFICATIONS

Education and experience:

- Master's degree.
- Experience working with youth across multiple age groups in both formal and informal settings.
- Understanding of educational program design, promotion, implementation, and evaluation.
- Experience with volunteer recruitment, support, and management.
- Knowledge of adult and youth teaching/learning processes.
- Education, experience, or interest in livestock production and/or youth livestock programming.
- Experience seeking and administering external grant funding.

Skills and attributes:

- Commitment to personal and professional development.
- Competence using electronic communication and computer applications to fulfill programming responsibilities.
- Self-motivation and ability to work with minimal supervision while balancing multiple projects.
- Skills in group facilitation.
- Ability to communicate effectively with both English and Spanish-speaking learners.

Salary, Benefits, And Professional Development:

- Salary commensurate with professional experience and available funding as negotiated by the regional extension director, the local extension board, and the applicant. **The anticipated hiring salary range is \$50,000–\$75,000.**
- Extension agents are Kansas State University educators and have the Board of Regents retirement plan; eligibility for health and life insurance; and earn vacation and sick leave. See a [complete list of benefits](#).
- Reimbursement for travel related to achieving program objectives.
- New agents will be provided with comprehensive Early Career Professional Development training throughout their onboarding period. This series will include virtual and in-person training and networking opportunities.
- Tuition assistance is available to full-time employees and their spouse/dependents.

Learn More About Working With K-State Extension:

- Visit the [K-State Extension website](#) or contact Jennifer Wilson via email (jrwilson@ksu.edu) or phone (785-532-5790).

Equal Employment Opportunity:

Kansas State University is an Equal Opportunity Employer. All applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender, gender identity, age, national origin, disability, or status as a protected veteran.

Background Screening Statement:

Upon acceptance of a contingent offer of employment, candidates will be subject to a background check per [K-State's background check policy](#).

ADDENDUM TO THE POSITION ANNOUNCEMENT

Johnson County is currently hiring a 4-H youth development extension agent whose responsibilities will include:

Administration

- Collaborate with the Johnson County Youth Development Program Development Committee.
- Supervise the Johnson County 4-H Youth Development team, which currently consists of a full-time 4-H office professional, a part-time school enrichment coordinator, and a part-time events and communications coordinator.
- Oversee the county's 4-H volunteer structure.
- Manage programming finances and budgets.

Marketing

- Oversee publication of the monthly "[Clover Clips](#)" newsletter.
- Promote events, clubs, and projects.
- Represent Johnson County 4-H in media events.
- Direct the content of the [Johnson County 4-H Youth Development webpages](#).
- Guide the Johnson County 4-H social media accounts.

Community Club Management

- Oversee 16 Community Clubs.
- Co-manage the online 4-H database.
- Supervise the county's 4-H Council and 4-H ambassadors.
- Engage with 4-H Club Days (county and regional).
- Conduct club visits and new family orientations.
- Coordinate 4-H achievement celebrations.
- Provide project support.

County Fair Summer Showcase

- Recruit, train and manage fair superintendents and judges.
- Guide the [Mr. & Miss 4-H](#) competition.
- Coordinate fair awards and recognition.
- Oversee the food stand.
- Provide livestock/project auction support.
- Participate in monthly fair board meetings.

Program Outreach and Expansion

- Direct school enrichment and community programs.
- Facilitate short-term 4-H youth development experiences.
- Supervise 4-H camps (day camps and residential camps).
- Conduct out-of-school programs.

Regional, State, and National Events

- Facilitate youth participation in
 - the Kansas state fair
 - Citizenship in Action
 - Discovery Days
 - Kansas Youth Leadership Forum.

Revenue Generation

- Collaborate with Kansas 4-H Foundation/National 4-H.
- Write and administer grants to support 4-H programming.
- Collaborate with the Johnson County Extension Education Foundation.

Youth Livestock Programming

- Direct the countywide livestock program.
- Coordinate the county's state fair and Kansas Junior Livestock Show (KJLS) nominations.
- Conduct the [Youth for the Quality Care of Animals \(YQCA\)](#) training.
- Coordinate the EID tagging process.
- Support other agriculture and animal science educational opportunities.

Volunteer Management

- Recruit, screen, and onboard volunteers.
- Provide volunteer leadership development.
- Train and support 4-H club leaders and project leaders